

Running Start Student Checklist

Students interested in participating in the *Running Start* program should follow this checklist to ensure proper registration in the program. Sequence of the items below may vary from campus to campus. Talk with the *Running Start* counselor at the campus where you plan to enroll to ensure you are completing requirements in the sequence preferred by that campus.

___1. Schedule an appointment with your high school counselor to read the information on the program and determine your potential eligibility for *Running Start*.

___2. Schedule yourself for the COMPASS placement test as soon as possible to confirm your eligibility.

___3. If interested and eligible, complete the ***DOE Running Start enrollment form*** and decide with your counselor which courses to take.

___4. Complete the **UH system application form**. Be sure to sign your name and date both applications (DOE and UH) along with your parent/guardian's signature, if requested.

___5. Take a tuberculin skin test or chest x-ray as tuberculosis clearance (within past 12 months) is required for registration at the college.

___6. Return all forms to your counselor by the "batch" deadline (check with your counselor for the deadline). **YOU MUST COMPLETELY FILL IN AND SUBMIT THE 2 FORMS TO ENROLL IN THE PROGRAM.**

___7. Register and pay for the college courses that you have decided to take. If you qualify for free or reduced meals, you may be eligible for a *GEAR UP Hawai'i* scholarship. Please see the designated college counselor for more information.

___8. Attend the Student Orientation for *Running Start* participants at your high school (find out from your counselor where and when this will be). You are strongly encouraged to bring a parent or guardian with you to this orientation.

___9. Purchase your textbooks and supplies prior to the first day of class. Be sure to keep receipts and do not write in the books until you have attended class. If you change classes you may then return the books to the bookstore for a refund.

___10. Attend class regularly and ENJOY your experience as a college student. **Welcome to *Running Start!***